KLO Middle School Parent Advisory Council  
Annual General Meeting  
Monday, October 24, 2016; 6:30 p.m.  
KLO Middle School Library, 3130 Gordon Drive, Kelowna, BC

(Action items appear in bold)

1. Call to order the Annual General Meeting (AGM)

2. Elections
   a. Motion to vote by a show of hands
      i. Beth moved; Cadre seconded
         1. Motion carried; all in favour
   b. Call for nominations for position of President
      i. None received
   c. Call for nominations for position of Vice President
      i. David was nominated (agreed at September meeting to let his name stand)
         ii. No other nominations were received; David was acclaimed Vice President
   d. Call for nominations for position of Treasurer
      i. Janet was nominated
         ii. No other nominations were received; Janet was acclaimed Treasurer
   e. Call for nominations for position of Secretary
      i. None received
   f. Call for nominations for the position of Members at Large (three available)
      i. Samantha, Dayna, Isabelle (provided email expressing interest) and Beth were nominated
         ii. Beth withdrew her name and expressed interest in the COPAC representative role
         iii. No further nominations were received; Samantha, Dayna and Isabelle were acclaimed Members at Large
   g. Call for nominations for COPAC Representative
      i. Hu Jing was nominated; Beth was nominated
         ii. By a vote of a show of hands Hu Jing was elected COPAC Representative by 4 votes to 3
   h. Motion that the Annual General Meeting be reconvened on November 21 preceding the Regular Meeting, for the purposes of elections for the President and Secretary
      i. Kim moved; Beth seconded
         1. Motion carried; all in favour

3. Motion to adjourn the AGM
   a. Dayna moved; Cadre seconded
      i. Motion carried; all in favour

KLO Middle School Parent Advisory Council  
Regular Meeting  
Monday, October 24, 2016  
KLO Middle School Library, 3130 Gordon Drive, Kelowna, BC

(Action Items appear in bold)

1. Agenda
   a. Motion to approve agenda without amendments
      i. Beth moved; Kim seconded
         1. Motion carried; all in favour
2. Minutes
   a. Emailed to the KLOMS PAC distribution list Sept. 24, 2016, 1:27 p.m.; handed out at Oct. 24, 2016 meeting
      i. Motion to approve minutes
         1. Jocelyn moved; Beth seconded
            a. Motion carried; all in favour
     b. Presentations
        a. Lois Aeckersberg; AIM Team; Take a Breath Program
           i. The program is a student-lead session during M block
              1. The purpose is to improve the school environment through focus on mental wellness
              2. A similar program is successful at George Elliott Secondary School in Lake Country
              3. The first component of the funding request is a one hour session on breathing techniques; Grade 8s
              4. The second component of the funding request is web access for students, teachers, etc.
        b. Ben Fecht; PE and extra-curricular programs funding requests
           i. Netball equipment
              1. New PE program that is better suited to participation among all age groups and sports abilities than
                 say basketball
              2. The sport is gaining in popularity
           ii. Score board controller
              1. Old controller is unusable and manual entry is cumbersome and inefficient
              2. The scoreboard is essentially ineffective without the controller
           iii. Uniforms for Grade 8 Volleyball Team
              1. 50 uniforms are needed because all interested students can play at Grade 8 level; no cuts are made
              2. With the PAC purchase of volleyball uniforms, school funding can then replace track and field uniforms
        c. Vice Principal Nina Ferguson on behalf of Michelle Harvey; facility improvements for the Library/Learning Commons
           i. Graphics will replace blinds between Library and Learning Commons and create a more positive, inspiring and
              stimulating learning environment
           ii. Similar to the idea behind the gymnasium mural improvements in 2016, the graphics would also create pride in
               the facility and beautify the school
           iii. Creating a positive stimulating learning environment is very powerful for any school particularly at the middle
               level, added Principal Ragoonaden
        d. Deb Holmes; Battle of the Books
           i. The program requests funding in order to replace a set of books at each grade level and add aboriginal content
           ii. The program also requests gift certificates from Chapters to reward student achievements
           iii. Ongoing book replacement is essential to keeping students interested and engaged and the material topical;
           iv. KLO PAC funding ensures that one title at each grade level is replaced every 8 to 10 years
        e. Tom Klassen; keyboard versus baritone saxophone
           i. The risers that the PAC helped to purchase last year ($4,000 contribution) have been a godsend
              1. Web and choir use them often and the school is continually asked to set them up for other events
              2. The baritone saxophone is no longer requested of the PAC as it is of a single use per student per year; yes, that
                 has merit and a baritone completes ensembles and benefits all who enjoy band performances
           iii. But, the band program also needs a new keyboard and feels that this request might better suit PAC funding
           objectives as the equipment could be used by multiple students and teachers for many years to come
           iv. The PAC is asked to pay for about half and the band program can fund the remaining portion
           v. Of the two keyboards the band program has, one is out of commission and the other is in regular need of repair

3. Presentations
   a. Lois Aeckersberg; AIM Team; Take a Breath Program
      i. The program is a student-lead session during M block
         1. The purpose is to improve the school environment through focus on mental wellness
         2. A similar program is successful at George Elliott Secondary School in Lake Country
         3. The first component of the funding request is a one hour session on breathing techniques; Grade 8s
         4. The second component of the funding request is web access for students, teachers, etc.
   b. Ben Fecht; PE and extra-curricular programs funding requests
      i. Netball equipment
         1. New PE program that is better suited to participation among all age groups and sports abilities than
            say basketball
         2. The sport is gaining in popularity
      ii. Score board controller
         1. Old controller is unusable and manual entry is cumbersome and inefficient
         2. The scoreboard is essentially ineffective without the controller
      iii. Uniforms for Grade 8 Volleyball Team
         1. 50 uniforms are needed because all interested students can play at Grade 8 level; no cuts are made
         2. With the PAC purchase of volleyball uniforms, school funding can then replace track and field uniforms
   c. Vice Principal Nina Ferguson on behalf of Michelle Harvey; facility improvements for the Library/Learning Commons
      i. Graphics will replace blinds between Library and Learning Commons and create a more positive, inspiring and
         stimulating learning environment
      ii. Similar to the idea behind the gymnasium mural improvements in 2016, the graphics would also create pride in
          the facility and beautify the school
      iii. Creating a positive stimulating learning environment is very powerful for any school particularly at the middle
          level, added Principal Ragoonaden
   d. Deb Holmes; Battle of the Books
      i. The program requests funding in order to replace a set of books at each grade level and add aboriginal content
      ii. The program also requests gift certificates from Chapters to reward student achievements
      iii. Ongoing book replacement is essential to keeping students interested and engaged and the material topical;
      iv. KLO PAC funding ensures that one title at each grade level is replaced every 8 to 10 years
   e. Tom Klassen; keyboard versus baritone saxophone
      i. The risers that the PAC helped to purchase last year ($4,000 contribution) have been a godsend
         1. Web and choir use them often and the school is continually asked to set them up for other events
         2. The baritone saxophone is no longer requested of the PAC as it is of a single use per student per year; yes, that
            has merit and a baritone completes ensembles and benefits all who enjoy band performances
         iii. But, the band program also needs a new keyboard and feels that this request might better suit PAC funding
         objectives as the equipment could be used by multiple students and teachers for many years to come
         iv. The PAC is asked to pay for about half and the band program can fund the remaining portion
         v. Of the two keyboards the band program has, one is out of commission and the other is in regular need of repair

4. Reports
   a. Principal Ashley Ragoonaden
      i. Really enjoying new role as principal of KLO and receiving lots of support from vice principals
      ii. The facility improvements are moving along with another bathroom upgrade underway
         1. With 900 students at KLO, and given the facility’s age, ongoing improvements are essential
   b. Treasurer Janet Dillon
      i. General account balance to September 30, 2016: $7,659.50
      ii. Gaming account balance to September 30, 2016: $2,858.50
   c. Gaming fund allocation for 2016/2017 school year is $17,360 or $20/per student versus $16,980 in 2015/2016
   d. Past President Jason Luciw
      i. BCCPAC application to be completed; cost is $75/year, which COPAC pays
      ii. COPAC is hosting a Fall Leadership Conference Nov. 5, with courses including Treasurer 101 and Dealing With
         Anxiety in Children and Youth, for info email COPAC President Shelley Courtney; Copac.President@sd23.bc.ca
5. New business
   a. Motion to co-host "Speaking With Your Students About Drugs and Alcohol" at Dr. Knox Middle School on November 23 or 30 with funding of up to $150 to assist in sharing equal costs with the co-host(s)
      1. Janet moves; Kim seconds
         a. Motion carried; all in favour
   b. Motion to receive funding considerations for the 2016/2017 school year as follows:
      i. KLO Bursaries: three at $500; one for French student, another for English student and one general award; for students who attended KLO; $25 admin fee per bursary; total is $1,575; benefit to all students
      ii. Band, Ms. Samaddar/Mr. Klassen: Keyboard; see details under Presentations for information
      iii. PE, Mr. Dupre: 30 Baden Contender basketballs; one quote, $1,170 plus taxes; benefit to all students
      iv. PE, Mr. Dupre: Nevco master controller for scoreboard; one quote, $1,400 plus taxes; benefit to all students in PE and those in extra-curricular programs
      v. PE, Mr. Dupre: Set of 50, Grade 8 Girls Volleyball uniforms; one estimate of $50 per uniform for a total of $2,500 plus taxes; benefit to all students in organized sports teams, as more school budget can then be allocated to replacement of other worn jerseys in other sports and grades
      vi. PE, Mr. Fecht: Netball posts, stands, hoops, nets and 10 balls; one estimate of $1,200; benefit to all students
      vii. English/French, Ms. Holmes: Battle of the Books; purchase of new novels at each grade level or 3 X 30 titles, plus prizes for in-class and grade-level battles; total estimate of $1,848, broken out as one estimate of $15 per novel X 90 items for a total of $1,350, plus taxes, and estimates of $548 for prizes; benefit to all students
      viii. Mentorship/Wellness, Ms. Aekcersberg: Take a Breath; yoga instruction and website subscription designed to reduce stress and promote student wellbeing; estimates of $100/yoga session X 11 sessions for a total of $1,100, plus website subscription for one year at $500 for a total of $1,600, plus potential taxes; benefit to Grade 8 students
      ix. Learning Commons, Ms. Harvey: Facility improvements/wellness; graphic art for library windows; one quote for $4,601.42, plus taxes; another quote for $4,025 including installation, plus taxes; and a third quote for $6,185 including installation, plus taxes; benefit to all students
      x. Un-submitted requests: WIN program, $500 for incentives for struggling students
      xi. Removed requests
         1. Star Lab has moved to Grade 10 curriculum; typically the PAC contributed $1,268 per year to this component of what was previously in the Grade 9 curriculum
         2. The Author Visit is not occurring this year; typically the PAC contributed $1,297 to this program which benefited Grade 7s
      xii. Hu Jing moved; Manjit seconded
         1. Motion carried; all in favour
   c. Motion to table all funding decisions to the November 21, 2016 meeting to allow time for consideration of the requests, and additional discussion and clarification of what can be funded under the terms of the gaming grant and receive additional quotes as required.
      i. Janet moved; Manjit seconded
         1. Motion carried; all in favour
         2. 

6. Motion to Adjourn
   a. Joceyln moved; Kim seconded
      i. Motion carried; all in favour
## Attendance:

**October 24, 2016**

<table>
<thead>
<tr>
<th>Parents and Guests</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beth Hanishewski</td>
<td>Ashley Ragoonaden, Principal</td>
</tr>
<tr>
<td>Cadre Simpson</td>
<td>Ben Fecht</td>
</tr>
<tr>
<td>Dayna Selby, Member at Large</td>
<td>Deb Holmes</td>
</tr>
<tr>
<td>Hu Jing Yao, COPAC Representative</td>
<td>Lois Aekersberg</td>
</tr>
<tr>
<td>Janet Dillon, Treasurer</td>
<td>Nina Ferguson, Vice Principal</td>
</tr>
<tr>
<td>Jason Luciw; Past President and Acting President and Secretary</td>
<td>Tom Klassen</td>
</tr>
<tr>
<td>Jocelyn Tonn</td>
<td></td>
</tr>
<tr>
<td>Kim Stoochnoff</td>
<td></td>
</tr>
<tr>
<td>Manjit Benoit</td>
<td></td>
</tr>
<tr>
<td>Samantha Pritchard, Member at Large</td>
<td></td>
</tr>
</tbody>
</table>