KLO Middle School Parent Advisory Council
Regular Meeting
Monday, September 19, 2016; 7 p.m.
KLO Middle School Library, 3130 Gordon Drive, Kelowna, BC

(Action items appear in bold)

1. Agenda
   a. Motion to approve agenda
      i. Janet moved; Manjit seconded
         1. Motion carried; none opposed

2. Minutes
   a. Minutes of the May 16, 2016 meeting were sent via email at 10:47 p.m. September 18, 2016 to the KLO PAC
distribution list, and provided at the September 19, 2016 meeting
      1. No errors or omissions
         a. Motion to approve minutes
            i. David moved; Janet seconded
               1. Motion carried; none opposed

3. Introductions and welcomes
   a. New Principal Ashley Ragoonaden
   b. Outgoing 2015/2016 Executive
      i. All positions are up for re-election: President, Vice President, Treasurer, Secretary and Members at Large
         (three positions)
         1. Brief descriptions of roles of the Executive and time commitments were given
         2. Mention was made that the PAC will seek nominations for elections at the October 17 meeting
      ii. A brief description was given regarding the KLOMS PAC's role
         1. The KLOMS PAC works for the betterment of the school and its students. Over the past three
years the PAC has participated in the French Immersion Task Force, provided input into much
needed facilities upgrades, contributed funds to projects including new murals in the gymnasium,
benches throughout the school, the Grade 9 Star Lab, Battle of the Books and much more.

4. New Business
   a. Notice of Election: Nominations are being sought for Executive of the KLO Middle School PAC;
nominations may be brought forth at the October 17 meeting in advance of elections to be held at the
same meeting as per the KLOMS PAC Bylaws
      i. Request that school post on KLOMS website and in the weekly newsletter during the week leading up to
the October 17 meeting
         1. "Parents who can give just a few hours of their time each month can make a big difference in
the lives of students at KLO Middle School. Parents are needed to fill the roles of President, Vice
President, Treasurer, Secretary and Members at Large (3) on the Parent Advisory Council (PAC)
Executive. Without volunteers on the school's PAC many programs and initiatives might not
continue or may be significantly underfunded. Nominations will be accepted at the October 17,
2016 PAC meeting, beginning at 6:30 p.m. in the Library of KLO Middle School. Elections will
occur at the October 17, 2016 immediately after the nominations have been made."

5. Reports
   a. Principal Ashley Ragoonaden
      i. Dr. Knox would like to continue to partner in bringing in speakers
         1. PAC agreed that it is better to rotate meetings among schools and host one large parent night to
help with costs, logistics and event coordination
      ii. Population of school: 880; KLOMS is congested without question
         1. Student population will peak at about 60 more students next year before falling back to more
manageable levels, given solutions from the Board of Education regarding French Immersion
b. Treasurer Janet Dillon
   i. Account Balances to July 31, 2016
      1. Gaming: $2,799.18; $1,652.86 is earmarked for other programs
      2. General Fund: $7,583.92
   ii. Poinsettia Fundraiser
      1. Letter will be sent to distributor indicating the PAC is interested in holding the fundraiser again this year
      2. Letters and fundraising forms will need to go out early to parents to ensure successful sales
   iii. Applied for our PST refund in July for $1,222.00

   c. Acting President Jason Luciw
   i. Reminder to KLOMS Staff that funding requests for the 2016/2017 school year are due Thursday, October 13 so they may be added to the agenda for the October 17 meeting
      1. Requests will be reviewed at the October 17 meeting and the new PAC Executive will take time to deliberate and make decisions no sooner than the November meeting
   ii. Email distribution list will be updated, adding any parents that provided emails at the September 19, 2016 meeting and removing those parents who no longer have children attending KLOMS or who have asked to be removed from the list
   iii. Times can be arranged to train the new Secretary and transfer files to those people who are taking over the roles of Secretary and President

6. Motion to adjourn
   a. David moved; Tracey seconded
      i. Motion carried; none opposed

Attendance:

<table>
<thead>
<tr>
<th>Parents and Guests</th>
<th>Staff</th>
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<tbody>
<tr>
<td>Cadre Simpson</td>
<td>Ashley Ragoonaden, Principal</td>
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<tr>
<td>Corinne Jackson</td>
<td>Nina Ferguson; Vice Principal</td>
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<td>Dana Carswell</td>
<td>Raelyn Larmet; Vice Principal</td>
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<td>David Cochrane, Vice President</td>
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<td>Hu Jing Yao</td>
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<td>Isabel Withler</td>
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<td>Janet Dillon, Treasurer</td>
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<td>Jason Luciw, Acting President and Secretary</td>
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<td>Jocelyn Tonn</td>
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<td>Manjit Benoit</td>
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<td>Samantha Pritchard</td>
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<td>Tracey Coupal</td>
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September 19, 2016