Meeting started at 6:42 p.m.

1. Agenda
   a. Motion to approve agenda
      i. Dayna moved; Beth seconded
         1. Motion carried; all in favour

2. Minutes
   a. Minutes of the November 16, 2015 meeting (a meeting was not held in December)
      i. Sent via email at 4:45 p.m. December 6, 2015 to the KLO PAC distribution list, sent again via email January 17, 2016 at 5:53 p.m. to the KLO PAC distribution list and a copy provided at the January 18, 2016 meeting
         1. Motion to approve minutes
            a. Janet moved; Dayna seconded
               i. Motion carried; all in favour

3. Reports
   a. Principal Troy White
      i. Mr. White reported that $250,000 in bathroom upgrades were being completed throughout the school; the facilities were being gutted and amenities were being completely reinstalled
         1. Renovations would be completed on a rotating basis so that the school would only ever be short one bathroom
      ii. The gym will be painted over Spring Break and then artist Dean Lauze will arrive in April/May during the PE Track and Field Component to complete mural work
         1. Mr. White began presenting the initial artist's concept to staff, Parent Advisory Council and students starting the week of January 18
      iii. The proposed 2016/2017 School Calendar was presented to the KLOMS PAC during the meeting and all parents were reminded to provide feedback to School District 23 by February 12, 2016 by emailing calendarsurvey@sd23.bc.ca
      iv. Mr. White reported that the timing of the Cathedral Lakes trip would be changed this year without any impact to students
         1. Teachers and students found that the previous timing of the trip in September was disruptive
         2. Starting in 2016, students will take the trip in June as Grade 8s going into Grade 9 rather than as Grade 9s
            a. In 2016, one group of students will go June 20, 21 and 22 and the other group will go June 22, 23 and 24 so as not to interfere with the Presentations of Learning
      v. HACE Days will be held February 10 and 11
      vi. Parent Teacher interviews were January 28 with an early dismissal of 1:17 p.m. slated for that day
      vii. Vice Principal Raelyn Larmet reported that course selection forms were due Monday, January 25 for Grade 7s going into Grade 8 and Grade 8s going into Grade 9
         1. Grade 9s were also provided with an elective description
         2. Mrs. Larmet also reported that a Grade 8/9 choir mentorship opportunity would be available in the 2016/2017 school year, with students taken on a first come, first serve basis
            a. Only the first 35 date and time stamped forms would be accepted
            b. Grade 7 choir will be a lottery
               i. 35 kids will be selected for Grade 7 choir
b. Treasurer Janet Dillon
   i. Account Balances to November 30, 2015
      1. Gaming account balance is $24,122
         a. The PAC has allocated $13,775 of this year's gaming funding total of $16,980
      2. General Fund
         a. The balance in the account is $4,955.80
            i. The PAC made $1,517 from the Poinsettia Sale in November
               1. Thank you to Yolanda Kyrwulak for organizing this successful event
            ii. The Craft Fair made $1,805.70 in November
               1. Thank you to Cheryl Stecko for organizing this successful event

3. Janet Dillon, David Cochrane and Troy White were named as signing authorities

c. Vice President David Cochrane
   i. French Immersion Task Force
      1. David presented an update along with Erin Hussey and Mr. White and Mrs. Larmet who were also in attendance at the meeting
         a. The committee spent time talking about the values that must be taken into consideration in creating a new model: accessibility, flexibility, sustainability and inclusivity
      2. Various scenarios were presented but nothing was chosen
         a. A scenario option will be selected by April and then go to Board of Education for discussion and presentation to the community for feedback

d. President Jason Luciw
   i. Highlights from the January 13, 2016 Board of Education meeting were presented
      1. The Board approved the proposed Terms of Reference for the French Immersion Task Force and the proposed consultation timeline and process
      2. The February 9 Non Instructional Day will bring together 1,500 educators to explore the redesigned BC Curriculum and the new K-12 learner competencies
      3. French Immersion Information Sessions for Kindergarten 2016 are available online at sd23.bc.ca
   ii. BCCPAC membership completed and submitted December 14
      1. COPAC advises that the BCCPAC conference will be held in Kelowna in the spring and will be providing funding so that one member per School District 23 PAC can attend the conference; April 28 to May 1
         a. The KLOMS PAC will discuss at the February meeting, how many parents to go and what funding could be made available from the PAC should more than one parent wish to go
            i. One parent's registration fees are to be covered by COPAC, but since the conference is in Kelowna this year, costs to send another parent or two would be minor and beneficial to KLOMS
      ii. Is any KLO Middle School parent interested in attending this conference?
         1. If so, please attend the February PAC meeting and be part of the discussion
   iii. Proposed update of KLO PAC Bylaws
      1. The current bylaws do not currently meet the needs of the KLO Middle School PAC and should be updated as follows, to more suit the way the PAC needs to conduct present day business:
         a. Under Bylaws Article II: Meetings, amending, "2. KLO PAC General Meetings shall be held not less than eight times per year, one of those being the Annual General Meeting (AGM)," to state, "2. KLO PAC meetings shall be held a minimum of six times per year, with one being the Annual General Meeting (AGM)."
         b. Under Bylaws Article II: Meetings, amending, "3. There shall be an AGM for the purpose of election of officers to the Executive Council, held in May each year," to state, "3. The election of officers to the Executive Council shall be held during the Annual General Meeting, which is to be held in October of each year to ensure that parents of incoming Grade 7 students have the opportunity to be included in the process."
c. Under Article IV: Voting, amending, "4. Voting shall be done by a vote of hands, with the exception of the election of officers, which may be done by secret ballot. The election of representatives to the School Planning Council and the Central Okanagan Parent Advisory Council must be done by secret ballot," to state, "4. Voting shall be done by a vote of hands. With respect to the election of officers, the membership may elect, at each Annual General Meeting, to vote by either a show of hands or secret ballot."

d. Article V: Election of Executive Officers, deleting bullet 1., bullet 4. and bullet 5. Bullet 2. would become bullet 1.; bullet 3. would become bullet 2.; and a new bullet 3. would be added to state, "3. The election of the Executive Council will be conducted by the most recent Past President of the KLO PAC Executive. However, in cases where a Past President is not able to preside over the election or is running for re-election, the senior Ecole KLO Middle School administrator in attendance at the Annual General Meeting, will act as the Presiding Election Officer and conduct the election of President, to ensure impartiality. Once the election of President is completed, the President shall conduct the remainder of the election process and the remainder of the meeting."

e. Article VI: Term of Office, amending, "2. No person may hold any one Executive position for more than two consecutive terms," to state, "2. No person may hold one Executive Council position for more than three consecutive one-year terms, except in cases where no other nomination is made and the person holding that position remains a parent of a child Ecole KLO Middle School and is willing to remain appointed in that role, until the next AGM. No person should be permitted to serve in one role for more than six consecutive, one-year terms."

f. Article VI: Term of Office, deleting bullet 3.

g. Article VII: Executive Officers, amending, "1. The Executive Council shall manage the affairs of the KLO PAC and carry out such business as may be assigned by the KLO PAC," to state, "2. The Executive Council shall manage the business and affairs of the KLO PAC and assist the general membership in carrying out official events and functions that the KLO PAC has agreed to support."

h. Article VII: Executive Officers, amending, "2. The Executive Council may include President, Vice-President, Recording and Corresponding Secretaries, Treasurer, Central Okanagan Parent Advisory Council Representative, three School Planning Council (SPC) Representatives and whatever additional officers may be deemed necessary," to state, "2. The Executive Council may include President, Vice-President, Treasurer, Secretary, Central Okanagan Parent Advisory Council Representative, Student Voice Representative, up to three School Planning Council (SPC) Representatives, provided that the roles are required as a function of the educational planning process, and up to three Members at Large."

i. Article VII: Executive Officers, amending, "3. The Executive Council shall have the authority to pay accounts up to the amount of $50 without the consent of the general meeting," to state, "3. The Executive Council shall have the authority to pay accounts up to the amount of $150 CAD (Canadian Dollars) without the consent of a general meeting, provided that the Executive Council is advised in writing of the reasoning for the expenditure and the costs meet one or more of the conditions under Constitution Article II: Purpose of the KLO PAC."

j. Article VIII: Duties of Officers, combining bullets 4. and 5. as bullet 4. under the single title of Secretary, and making bullet 6. bullet 5. bullet 7. bullet 6 and bullet 8. bullet 7. and removing all subsequent references to the terms "Recording Secretary" and/or "Correspondence Secretary" and replacing with the singular title of "Secretary."

k. Housekeeping item: Removing the space between bullet 1. and bullet 2. under Article X: Removal of Officers.

4. New business

i. How should PAC proceed with bylaw amendments that the President has proposed?
1. The PAC asked the President to provide the proposed amendments to COPAC and the BCCPAC for referral purposes to determine if either had concerns with the proposed changes.

2. After hearing back from COPAC and BCCPAC, the President will make a Notice of Motion at the very next meeting to advise the general membership that bylaw changes are being proposed, providing a copy of the proposed amendments that have been reviewed by COPAC and BCPAC.

3. Following the Notice of Motion, parents will be provided with the proposed changes and advised that a vote will be held at the following meeting, at which time 75% of those in attendance must vote in favour of the changes in order for the amendments to take place.

ii. Spring Plant Sale

1. The PAC indicated that it is interested in holding this event in April, with delivery in early May; volunteer organizers will be sought at the February meeting.

5. Old business

i. Raffle discussion

1. No WestJet vouchers are available
   a. The PAC decided that an email could be written to parents seeking raffle items; and if any were provided, a decision could be made then on holding a raffle.

ii. Revisit funding request for choir risers

1. Mr. Klassen is requesting that four risers be purchased for KLOMS
   a. The cost is $6,000 total, plus tax and shipping of $1,587 total
      i. It was noted that this quote did not account for the current US Exchange rate

2. At the November 16, 2015 meeting the KLO PAC unanimously approved the following motion:
   a. That consideration of choir risers and associated costs be deferred
      i. Beth moved; Jason seconded

       1. Motion carried; all in favour

3. At the January 18, 2016 meeting the KLO PAC approved the following motion:
   a. That Mr. Klassen research other options, and provide new quotes, preferably from a Canadian manufacturer and supplier
      i. Jason moved; Janet second

       1. Motion carried; all in favour

6. Motion to adjourn

   a. David moved; Janet seconded

      i. Motion carried; all in favour

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### Attendance – January 18, 2016

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<tr>
<th>PAC Members</th>
<th>School Staff</th>
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<tbody>
<tr>
<td>Beth Hanishewski - Member at Large</td>
<td>Raelyn Larmet - Vice Principal</td>
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<td>David Cochrane - Vice President</td>
<td>Troy White - Principal</td>
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<td>Janet Dillon - Treasurer</td>
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<tr>
<td>Jason Luciw - President and Secretary</td>
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<tr>
<td>Dayna Selby - Member at Large</td>
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