(Action items appear in bold)

1. Agenda
   a. Any additions, amendments or deletions?
      i. Motion to approve agenda

2. Minutes
   a. Minutes of the May 16, 2016 meeting
      i. Sent via email at 10:47 p.m. September 18, 2016 to the KLO PAC distribution list, and provided at the September 19, 2016 meeting
         1. Are there any errors or omissions?
            a. Motion to approve minutes

3. Introductions and welcomes
   a. New Principal Ashley Ragoonaden
   b. Outgoing 2015/2016 Executive
      i. All positions are up for re-election: President, Vice President, Treasurer, Secretary and Members at Large (three positions)
         1. Brief description of roles and time commitments
         2. Seeking nominations for elections at the October 17 meeting
      ii. A bit about the KLOMS PAC
         1. The KLOMS PAC works for the betterment of the school and its students. Over the past three years the PAC has participated in the French Immersion Task Force, provided input into much needed facilities upgrades, contributed funds to projects including new murals in the gymnasium, benches throughout the school, the Grade 9 Star Lab, Battle of the Books and much more.

4. New Business
   a. Notice of Election: Nominations are being sought for Executive of the KLO Middle School PAC; nominations may be brought forth at the October 17 meeting in advance of elections to be held at the same meeting as per the KLOMS PAC Bylaws
      i. Request that school post on KLOMS website and include in the weekly newsletter this week and the week leading up to the October 17 meeting
         1. *Parents who are willing to give just a few hours of their time each month are needed to fulfill the roles of President, Vice President, Treasurer, Secretary and Members at Large (3) on the KLO Middle School Parent Advisory Council (PAC) Executive. Without volunteers on the school's PAC many programs and initiatives might not continue or may be underfunded. Nominations will be accepted at the October 17, 2016 PAC meeting, beginning at 6:30 p.m. in the Library of KLO Middle School. Elections will occur at the October 17, 2016 immediately after the nominations have been presented."

5. Reports
   a. Principal Ashley Ragoonaden
      i. Facilities updates (gym, mural, etc.)
      ii. Staff updates
      iii. September/October Highlights
   b. Treasurer Janet Dillon
      i. Account Balances to July 31, 2016
1. Gaming
2. General Fund
ii. Poinsettia Fundraiser
   1. Discuss dates and logistics
c. Vice President David Cochrane
d. Acting President Jason Luciw
   i. Reminder to KLOMS Staff that funding requests for the 2016/2017 school year are due Thursday, October 13 so they may be added to the agenda for the October 17 meeting
   1. Requests will be reviewed at the October 17 meeting and the new PAC Executive will take time to deliberate and make decisions no sooner than the November meeting
   ii. Email distribution list will be updated, adding any parents that provided emails at the September 19, 2016 meeting and removing those parents who no longer have children attending KLOMS or who have asked to be removed from the list
   iii. Times can be arranged to train the new Secretary and transfer files to those people who are taking over the roles of Secretary and President

6. Motion to adjourn

Attendance:

September 19, 2016

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